



European Physical Society

Quantum Electronics and Optics Division

STATUTES



Article 1 - Scope

1.1 The Quantum Electronics and Optics Division (QEOD) of the European Physical Society (EPS) represents and provides a forum for European scientists interested in any aspect of Quantum Electronics and Optical Physics.

Article 2 - Tasks

2.1 The tasks of the Division are, inter alia:

- (a) to promote the support and co-ordination of research activities in optics;
- (b) to facilitate contacts with and between its members, in particular through the organisation and co-ordination of conferences, workshops, schools, and through the exchange of research scientists and students;
- (c) to help in the training and teaching of young researchers;
- (d) to offer expertise and advice to other Divisions of EPS as well as to other European institutions and to international learned societies in classical, nonlinear and quantum optics, quantum electronics and laser physics;
- (e) to promote the public understanding of fundamental optical science and its applied aspects such as photonics and optoelectronics, in particular to decision makers, to the industrial sector and society at large;
- (f) to highlight scientific excellence, by awarding several prizes, among which the prestigious Quantum Electronics and Optics Prizes to senior physicists, and the Fresnel and PhD Prizes to young scientists.

Article 3 - Membership

3.1 Membership in the QEOD is open to individual scientists, groups, laboratories who define their interest in agreement with Article 1 of the present statutes and who are members of EPS under Articles 3a to 3e of its Constitution; members are accepted upon personal application. Non-members of the EPS may participate in the scientific activities of the QEOD, about which they will receive information on request. They cannot take part in elections or hold office.

Article 4 - Structure

- 4.1 The business of the QEOD is carried out by the Board, in accordance with the Constitution and By-laws EPS and its General Statutes for Divisions.
- 4.2 The QEOD may create sections, with prior approval of the Council of EPS, consisting of Division members interested in particular subfields of quantum electronics and optics.

Article 5 - Board - Composition

- 5.1 The Board of the QEOD must be approved by the Council of EPS. It will consist of a Chairperson and a Secretary, elected by the Board and confirmed by Council, and up to ten other members, some of whom may undertake special duties such as Treasurer or Webmaster in charge of the QEOD webpage on the EPS internet site. One representative from each section should be elected in the Board. Full Board members have voting rights. The Chairperson can be in charge of acting as the QEOD Secretary.
- 5.2 The Board may co-opt up to 6 other members from inside or outside the Division, to broaden the geographical representation or subject coverage of the Board. Co-opted members have no voting rights.
- 5.3 Program and General Chairs of the CLEO/Europe and I(E)QEC conferences are Ex-officio co-opted members of the Board. Their participation to the Board ends once these conferences have been held.
- 5.4 The Board may further appoint Liaison officers for particular duties (e.g., editorial type, contact persons etc.).
- 5.5 QEOD Board Members will be elected by the QEOD General (Board) Meeting, according to article 7.

Article 6 - Term

- 6.1 The members of the Board are elected for an initial term of four years by the members of the QEOD. This term can be extended by a second term of two other consecutive years by decision of the Board members. No one can serve on the Board for more than six consecutive years. In order to maintain the international character of the Board, there should be no more than two elected members from each country.
- 6.2 The Chairperson and the Secretary serve for their term on the Board.
- 6.3 Co-opted members serve for two years, renewable twice.

Article 7 - Elections

- 7.1 Elections are held at each General Meeting of the QEOD as required (see Article 8), in particular when the term of full and co-opted members have expired. At that time, the General Meeting can decide to extend the office duration of members for another two years. The list of candidates for board elections is prepared upon consultation with the members of the Division. The Board has to nominate a sufficient number of candidates for the vacancies to be filled and should propose a list of potential nominees four weeks before the meeting.
- 7.2 A 2/3 majority vote of all regular board members is requested at each election of full or co-opted new member. Elections can be held either during the General Meeting, or by electronic ballot at the discretion of the Chairperson. The results of elections subject to an electronic ballot should be achieved at the latest four weeks after the date of the preceding General Meeting. Votes can, however, be exceptionally continued in case of competing candidates.
- 7.3 For full and co-opted members already serving on the Board, a 2/3 majority of the regular board members present at the Board meeting may be sufficient.
- 7.4 Years of Board Membership are counted as full years from one Election. Membership remains valid until the QEOD Board Meeting corresponding to the year of End Term. For example, a full member elected in 2009 will hold his first

4-year term until the end of 2013. His/her Membership will be either extended or terminated at the last Board Meeting of 2013.

7.5 There is no restriction for co-opted members to candidate for election as regular members.

Article 8 - General (Board) Meeting

8.1 A General Meeting of the Division, named “Board Meeting”, will be held *at least* once a year. Regular and co-opted Board members take part at this meeting. Any member of the Board unable to attend the meeting has the right to give a proxy, in writing, to another member of the QEOD.

Liaison members may be invited to Board meetings by the Chairperson, when some particular matter requires their presence. This matter will be notified in the Board meeting Agenda and Minutes.

8.2 A quorum of the Board Meeting shall be 1/3 of all QEOD Members.

8.2 Elections of new full or co-opted Board members as well as all term extensions are voted during Board Meetings. If the quorum is not reached, elections by e-mail may be organized by the Chairperson (see also point 7.2).

Article 9 - Division Funds

9.1 The QEOD may accrue funds from its activities (e.g., conferences) to finance its tasks. These funds will be identified in the accounts of the EPS as being at the disposal of the Division.

9.2 Income from special contributions and any other funds (private or governmental donations), which the QEOD may acquire, will be at the free disposal of the Division.

9.3 The QEOD decides how to use these funds and will direct the EPS Secretariat to make payments, investments etc.

9.4 The Board will present an annual statement of accounts to the Executive Committee of the Society.

9.5 Funds of the QEOD are subject to the general rules relating to the use of Division and Group funds as decided by the Executive Committee, and cannot normally be used without the authorisation of the QEOD chairperson.

Article 10. - Revision of Statutes

10.1 Subject to the approval of the EPS Council, these statutes may be revised by a 2/3 majority of the QEOD Members participating in a vote during the QEOD Board Meeting or by correspondence.

Article 11. - Rules of good practice

11.1 Board members cannot be nominated for the QEOD prizes.

11.2 Elected and co-opted members are expected to attend the Board Meetings.

